

PROPOSED MINUTES of the

APPROVED MINUTES
July 12, 2023
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome

MEMBERS PRESENT: Mrs. Mary Haskell
Mr. Jack Bell
Ms. Johanna Burkhardt
Ms. Kelly Howe
Mr. Ryan Remza
Mrs. Suzanne Vimislik (Video Conference)

MOTION Howe
SECONDED Bell
APPROVED 8/16/23

MEMBERS ABSENT: Mr. Mark Leighton

ALSO PRESENT: Mrs. Natalie Brubaker, Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mr. Ralph Schuldt, Director of Facilities

Mrs. Mary Haskell, Board President, called the meeting to order at 6:18 pm.

RECORD OF ATTENDANCE – Mr. Remza made a motion, seconded by Mrs. Burkhardt, to accept into record the attendance for the July 12, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

APPROVAL OF MINUTES – Mr. Remza made a motion, seconded by Mrs. Burkhardt to approve the minutes of the June 21, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

VOICE OF THE PUBLIC #1 – None

NEW BUSINESS – No Report

SUPERINTENDENT'S REPORT – Mrs. Brubaker reported that Ms. Kacyvenski and Ms. Wright have done an outstanding job with Summer Enrichment, and that Ms. Kacyvenski called each family who didn't show up on the first day to make sure they would be attending the next day. She said that the summer sports camps have been greatly attended. Mrs. Brubaker said that once again this year, we hosted the Summer Fun Program at the High School through Binghamton University's Liberty Partnership. She reported that this is grant season and they've been working on UPK, Consolidated, 611 and 619 grants. She said that PDP work is in full swing with many teachers coming into school to meet and discuss the projects. She reported that she was very pleased with our Regents results and stated that we had one student who received a 100 on all four Regents exams.

Resolutions – Mr. Remza made a motion, seconded by Mrs. Burkhardt, to approve the following resolutions:

- Special Education Recommendations – that the Susquehanna Valley Board of Education:
Authorize the 4 services recommended on the CPSE list dated 6/9 – 6/28/23
Authorize the 15 services recommended on the CSE list dated 6/6 – 6/22/23

Retirement – that the following retirement be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Lynn Mosser	Head Mechanic Transportation	7/31/23

Resignations – that the following resignation be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Scott Snyder	Assistant Principal Middle School	7/26/23
Justin Wheeler	Monitor High School	6/23/23
James Baldwin	Cleaner Brookside	7/7/23

Leave of Absence – that Kaitlin Buckley, Donnelly teacher, be granted a medical leave of absence from September 5 through September 29, 2023.

Interim Middle School Principal – that the Board of Education appoint Roland Doig as Interim Middle School Principal of the Susquehanna Valley Central School District, effective as of July 27, 2023, in accordance with a contract with approved terms between the District and Mr. Doig, and the President of the Board of Education is authorized to execute said contract in a form approved by legal counsel to the District.

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Sofie Dyson	Laborer Facilities	As Per Contract	7/17/23
Wyatt Marshall	Laborer Facilities	As Per Contract	7/17/23

Summer School Appointment – that the following summer school appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Breanna Ryder	Summer School Teacher	Per Diem Hourly Rate of Pay	2023-24 School Year

Athletic Department Appointments – that the following athletic appointments be approved for the 2022-23 school year:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Drew Burkhardt	Lifeguard	As Per Contract
Kailen Doig	Lifeguard	As Per Contract
Gunner Farber	Lifeguard	As Per Contract
Julie LaMantia	Lifeguard	As Per Contract
Benjamin Pauline	Lifeguard	As Per Contract
Xander Remza	Lifeguard	As Per Contract
Acaydian Salisbury	Lifeguard	As Per Contract
Elijah Valentine	Lifeguard	As Per Contract

2023-24 Department Chairpersons – that the following Department Chairpersons be approved at the contractually negotiated stipend for the 2023-24 school year:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Tier</u>
Matt Mindemann	ELA	As Per Contract	Tier 1
Richard Brice	Math Co-Chair	As Per Contract	Tier 1
Lorraine Buckley	Science	As Per Contract	Tier 1
Jody Butts	Social Studies Co-Chair	As Per Contract	Tier 1
Jennifer Perkins	Music	As Per Contract	Tier 2
Joyce Russell	Art	As Per Contract	Tier 2
Jessica Esperon-Meneilly	CTE	As Per Contract	Tier 3
Sharon Rowe	World Languages	As Per Contract	Tier 3

Athletic Injury Services and CPR/First Aid Training Services – that the athletic injury services of John Dancesia, Advanced Emergency Medical Technician Critical Care Medic, for the 2023-24 school year per the agreed upon rate.

District-Wide School Safety Plan – that the District-Wide School Safety Plan, after public hearing June 21, 2023, updated and effective July 1, 2023, be approved.

School Policies – recommends the following.:

- the revision of the Plain Language Code of Conduct, to be reviewed and approved July 12, 2023.

- the revision of School Policy #7310, School Conduct and Discipline, be reviewed and approved effective July 12, 2023.
- the revision of School Policy #5661, District Wellness Policy on Physical Activity and Nutrition, be approved effective July 12, 2023.

Donation – that the Board of Education hereby accepts the generous donation from The Food Bank of the Southern Tier, for a freezer, valued at \$7,490, to Donnelly Elementary for their food pantry.

Bid Award - that the Susquehanna Valley Board of Education approve the Dishwashing & Chemical Materials Bid and that it be awarded to Hill & Markes.

Contract Approval –Resolved that the Board President and the Superintendent of Schools are hereby authorized to execute the District Wide Management Automated Logic Control Contract with Air Temp Heating & Air Conditioning, Inc. on behalf of the district, at fees of \$39,984 for the 2023-2024 school year (payable in 12 installments of \$3,332), and \$41,580 (paid in 12 installments of \$3,465) for the 2024-2025 and 2025-2026 school years.

Managerial Confidential Increase –Due to the minimum wage increase effective December 31, 2022, and to coincide with other support staff increases, the Superintendent recommends an increase of \$.50 per hour for District Office managerial/confidential employees.

Upon vote the motion was approved unanimously. (6 yeses)

Tax Warrant – Mr. Bell made a motion, seconded by Mr. Remza, be it RESOLVED, upon the recommendation of the Superintendent of Schools, that the sum of \$18,793,814 represents the amount needed to balance the 2023-2024 budget and that this amount be raised by levying taxes upon the taxable properties of the Susquehanna Valley Central School District, which have been certified by the Board of Assessors of the Towns of Binghamton, Conklin, Kirkwood, Vestal and Windsor, and be it further resolved that the District Clerk of this School District be and is hereby authorized and directed to file a certified copy of this resolution with the Board of Assessors of the County of Broome, Binghamton, New York.

2023-2024 Tax Warrant – that WHEREAS: Chapter 73 of the Laws of 1977, amended 1318, subdivision 1 of the Real Property Tax Law:

BE IT RESOLVED: That the Board of Education apply \$1,350,000 to the reduction of the tax levy;

BE IT ADDITIONALLY RESOLVED: To the tax collector of the Susquehanna Valley CSD, Towns of Binghamton, Conklin, Kirkwood, Vestal, and Windsor, County of Broome, New York State, you are hereby commanded:

1. To give notice and start collection on September 1, 2023, in accordance with the provisions of 1322 of the Real Property Tax Law.
2. To give notice that the tax collection will end on October 31, 2023.
3. To collect taxes in the total sum of \$18,793,814 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of 553 and 556 of the Real Property Tax Law.
5. To forward by mail to each owner of the real property listed on the tax rolls within 10 days after the start of the collection a statement of taxes due his/her property on press-numbered tax bill forms provided by the school district in accordance with the provisions of 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the Office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.
7. To issue receipts in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact copies of all receipts issued as required by 986 of the Real Property Tax Law.

8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by Town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by 1330 of the Real Property Tax Law.

This warrant is issued and delivered in accordance with 1306 and 1318 of the Real Property Tax Law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with 1318, subdivision 3 of the Real Property Tax Law.

Upon vote the motion was approved unanimously. (6 yeases)

ASSISTANT SUPERINTENDENT'S REPORT – Mrs. Brubaker reported on Ms. Kacyvenski's behalf.

BOARD OF EDUCATION DEVELOPMENT REPORT – None

VOICE OF THE ADMINISTRATORS – Mr. Schuldt gave a brief update on the summer work that is in place including stating that the electronic doors are almost completely installed, track resurfacing will be on 7/29 & 7/30, and paving will begin after summer camps and summer enrichment.

VOICE OF THE PUBLIC #2 – No Comments

Executive Session – Mr. Remza made a motion, seconded by Mrs. Burkhardt, that the Board of Education meet in Executive Session. Upon vote the motion was approved unanimously. (6 yeases)

At 6:33 p.m. the Board recessed

At 6:34 p.m. the Board met in Executive Session

At 6:40 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mr. Bell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeases)

There being no further business, Mrs. Haskell adjourned the meeting at 6:40 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk